

## LAND SALE CONTRACT NECESSARY DOCUMENTATION

The following is a list of the documentation or items that will be required for the successful completion and release of payment for Land Sale Contract transactions.

### Land Sale Contract Information Checklist

- \_\_\_ Copy of warranty deed
- \_\_\_ Copy of Promissory Note
- \_\_\_ Copy of the Mortgage or Deed of Trust
- \_\_\_ Copy of the Title Insurance Policy
- \_\_\_ Copy of the Hazard Insurance Policy (or evidence of hazard insurance – declaration page)
- \_\_\_ Verification of outstanding balance
- \_\_\_ Copy of the Closing Statement (or settlement statement)
- \_\_\_ Proof of payment history
- \_\_\_ Name, address and social security number of the person making payments on the note with a work and home phone number
- \_\_\_ Copies of underlying note(s) and balance (if applicable):

\*\* Please note that there may be additional requests if necessary to properly process and complete the transaction